

PCI/Pre-Handover Inspection Checklist

Sample Template by Owner Inspections www.ownerinspections.com.au

Name:

Property Address:

Inspection Date:

Area	Item	Checkpoints	Status/Remarks
1. Exterior	a. Landscaping and Driveway	<ul style="list-style-type: none"> Check landscaping, lawn, and plants. Inspect the condition of the driveway and paths. 	
	b. Exterior Walls and Cladding	<ul style="list-style-type: none"> Check for cracks, damage, or inconsistencies in the walls and cladding. 	
	c. Roof and Gutters	<ul style="list-style-type: none"> Inspect roof tiles/shingles for damage or improper installation. Ensure gutters and downspouts are properly installed and free of debris. 	
	d. Windows and Doors	<ul style="list-style-type: none"> Confirm all exterior doors and windows open, close, lock, and seal properly. 	
	e. Garage	<ul style="list-style-type: none"> Check the garage door's functionality and ensure it seals properly when closed. 	
	f. External Lighting	<ul style="list-style-type: none"> Verify that all external lights are operational. 	
2. Interior	a. Walls and Ceilings	<ul style="list-style-type: none"> Check for cracks, holes, or marks on walls and ceilings. Ensure paintwork is complete and free of defects. 	
	b. Flooring	<ul style="list-style-type: none"> Inspect all flooring for damage or imperfections. 	
	c. Doors	<ul style="list-style-type: none"> Check all doors for smooth operation, proper sealing, and secure locks. 	
	d. Windows	<ul style="list-style-type: none"> Ensure windows open and close smoothly and are free of cracks or damage. 	
	e. Lighting and Electrical	<ul style="list-style-type: none"> Confirm all light fixtures, switches, and power outlets are operational. Check for any exposed wiring or electrical hazards. 	
	f. Plumbing	<ul style="list-style-type: none"> Check all faucets, pipes, and plumbing fixtures for leaks or issues. 	
	g. Appliances	<ul style="list-style-type: none"> Verify all included appliances are in place and operational. 	
3. Kitchen	a. Cabinets and Countertops	<ul style="list-style-type: none"> Inspect cabinets and countertops for any damage or imperfections. Ensure all doors and drawers operate smoothly. 	
	b. Appliances	<ul style="list-style-type: none"> Verify that all built-in appliances are operational and free of damage. 	
	c. Plumbing Fixtures	<ul style="list-style-type: none"> Check all faucets and sinks for leaks or other issues. Ensure that the water runs clear and there is adequate water pressure. 	
4. Bathroom	a. Plumbing Fixtures	<ul style="list-style-type: none"> Inspect all faucets, showers, tubs, and toilets for leaks or other issues. Verify proper water pressure and drainage. 	
	b. Ventilation	<ul style="list-style-type: none"> Ensure that all bathroom ventilation systems are operational and vent to the exterior. 	
	c. Tiles and Seals	<ul style="list-style-type: none"> Inspect tiles and seals for damage, proper installation, and watertight sealing. 	
5. HVAC and Utilities	a. Heating and Cooling	<ul style="list-style-type: none"> Confirm that heating and cooling systems are operational. Check filters and general condition of the units. 	
	b. Water Heater	<ul style="list-style-type: none"> Inspect the water heater for proper installation and operation. Check for any signs of leaks or rust. 	
	c. Electrical Panel	<ul style="list-style-type: none"> Review the electrical panel for proper labeling, secure connections, and absence of any burn marks or other damage. 	
6. Safety and Compliance	a. Smoke and Carbon Monoxide Detectors	<ul style="list-style-type: none"> Confirm the presence and functionality of detectors in required areas. 	
	b. Fire Extinguishers	<ul style="list-style-type: none"> Ensure fire extinguishers are in place and have not expired. 	
	c. Electrical Compliance	<ul style="list-style-type: none"> Confirm the house's electrical system complies with relevant codes. 	
	d. Building Code Compliance	<ul style="list-style-type: none"> Ensure all aspects of the house comply with local building codes and regulations. 	

For any inspection issues or doubts, contact Owner Inspections at 1300471805. We offer professional home inspection services in New South Wales, Victoria, and Queensland